

CCC Previous Year Paper | 18 June 2025

June 2025

40 Questions

English + Answer Key

Free CCC Test do ·

CCC Previous Year Question Paper · With Answer Key

Q.1

MCQ

Hindi

LibreOffice Writer में "Find & Replace" खोलने का शॉर्टकट क्या है?

- (A) Ctrl + F (B) Ctrl + H
(C) Ctrl + R (D) Alt + F

English

What is the shortcut to open 'Find & Replace' in LibreOffice Writer?

- (A) Ctrl + F (B) Ctrl + H
(C) Ctrl + R (D) Alt + F

>> Correct: (B) Ctrl + H

Ctrl + H

Q.2

MCQ

Hindi

UPI से payment करने के लिए नीचे में से कौन-सी चीज़ जरूरी नहीं है?

- (A) Aadhar Card (B) Bank Account
(C) Mobile Number (D) UPI App

English

Which of the following is not necessary to make a payment with UPI?

- (A) Aadhar Card (B) Bank Account
(C) Mobile Number (D) UPI App

>> Correct: (?) Aadhar Card

आधार कार्ड

Q.3

MCQ

Hindi

Ctrl + Shift + Esc किसके लिए उपयोग होता है?

(A) Search Box खोलने के लिए

(B) System Restart करने के लिए

(C) Task Manager खोलने के लिए

(D) File Manager खोलने के लिए

English

For what is Ctrl + Shift + Esc used?

(A) To open Search Box

(B) To Restart System

(C) To open Task Manager

(D) To open File Manager

>> Correct: (?) To open Task Manager

टास्क मैनेजर खोलने के लिए

Q.4

MCQ

Hindi

LibreOffice Calc में =LEN("Digital India") का output क्या होगा?

(A) 13

(B) 12

(C) 11

(D) 10

English

What will be the output of =LEN("Digital India") in LibreOffice Calc?

(A) 13

(B) 12

(C) 11

(D) 10

>> Correct: (A) 13

13

Q.5

MCQ

Hindi

Web Browser में cache clear करने से क्या फायदा होता है?

- (A) Battery backup बढ़ता है (B) Internet बंद हो जाता है
(C) Web pages तेजी से load होते हैं (D) पुराना डाटा हटता है और नए version खुलते हैं

English

What is the benefit of clearing cache in a Web Browser?

- (A) Battery backup increases (B) Internet stops working
(C) Web pages load faster (D) Old data is removed and new versions open

>> Correct: (D) Old data is removed and new versions open

पुराना डाटा हटता है और नए version खुलते हैं

Q.6

MCQ

Hindi

"Digital Locker" किसके लिए प्रयोग होता है?

- (A) Files compress करने के लिए (B) Bank passbook generate करने के लिए
(C) Official documents को सुरक्षित रखने के लिए (D) OTP भेजने के लिए

English

For what is "Digital Locker" used?

- (A) To compress files (B) To generate bank passbook
(C) To keep official documents secure (D) To send OTP

>> Correct: (C) To keep official documents secure

Official documents को सुरक्षित रखने के लिए

Q.7

MCQ

Hindi

CCC course को कौन संस्था संचालित करती है?

- (A) IGNOU (B) NIOS
(C) NIELIT (D) CBSE

English

Which organization conducts the CCC course?

- (A) IGNOU (B) NIOS
(C) NIELIT (D) CBSE

>> Correct: (C) NIELIT

NIELIT

Q.8**MCQ**

Hindi

LibreOffice Impress में Slide Show चालू करने का शॉर्टकट क्या है?

- (A) F2 (B) F5
(C) F10 (D) Shift + F5

English

What is the shortcut to start Slide Show in LibreOffice Impress?

- (A) F2 (B) F5
(C) F10 (D) Shift + F5

>> Correct: (B) F5

F5

Q.9**MCQ**

Hindi

E-mail के "BCC" field का क्या उपयोग है?

- (A) Message encrypt करने के लिए (B) Receiver को छुपाने के लिए
(C) File attach करने के लिए (D) Email schedule करने के लिए

English

What is the use of "BCC" field in E-mail?

- (A) To encrypt message (B) To hide the receiver
(C) To attach file (D) To schedule email

>> Correct: (B) To hide the receiver

Receiver को छुपाने के लिए

Q.10**MCQ**

Hindi

अगर किसी Website का URL "https" से शुरू होता है, तो इसका मतलब है -

- (A) वेबसाइट सरकारी है (B) वेबसाइट भारतीय है
(C) वेबसाइट secure है (D) वेबसाइट बंद है

English

If a Website's URL starts with ?https?, it means ?

- (A) The website is government (B) The website is Indian
(C) The website is secure (D) The website is closed

>> Correct: (C) The website is secure

वेबसाइट secure है

Q.11

MCQ

Hindi

LibreOffice Writer में Footnote insert करने का शॉर्टकट क्या है?

(A) Ctrl + Alt + F

(B) Ctrl + Shift + F

(C) Ctrl + F

(D) Alt + F11

English

What is the shortcut to insert Footnote in LibreOffice Writer?

(A) Ctrl + Alt + F

(B) Ctrl + Shift + F

(C) Ctrl + F

(D) Alt + F11

>> Correct: (A) Ctrl + Alt + F

Ctrl + Alt + F

Q.12

MCQ

Hindi

IMPS, NEFT और RTGS का संबंध किससे है?

(A) Insurance

(B) Digital Payment

(C) Income Tax

(D) GST Filing

English

IMPS, NEFT and RTGS are related to what?

(A) Insurance

(B) Digital Payment

(C) Income Tax

(D) GST Filing

>> Correct: (?) Digital Payment

डिजिटल पेमेंट

Q.13**MCQ**

Hindi

LibreOffice Calc में किसी cell की formatting हटाने के लिए कौन-सा शॉर्टकट प्रयोग करते हैं?

- (A) Ctrl + Shift + N (B) Ctrl + Space
(C) Ctrl + M (D) Ctrl + R

English

Which shortcut is used to remove formatting from a cell in LibreOffice Calc?

- (A) Ctrl + Shift + N (B) Ctrl + Space
(C) Ctrl + M (D) Ctrl + R

>> Correct: (C) Ctrl + M

Ctrl + M

Q.14**MCQ**

Hindi

कंप्यूटर का मस्तिष्क किसे कहा जाता है?

- (A) RAM (B) CPU
(C) Hard Disk (D) Monitor

English

What is called the brain of a computer?

- (A) RAM (B) CPU
(C) Hard Disk (D) Monitor

>> Correct: (?) CPU

सीपीयू

Q.15**MCQ**

Hindi

Web page को refresh करने की shortcut key क्या है?

- (A) Ctrl + R (B) F4
(C) Alt + F5 (D) F5

English

What is the shortcut key to refresh a web page?

- (A) Ctrl + R (B) F4
(C) Alt + F5 (D) F5

>> Correct: (D) F5

F5

Q.16

MCQ

Hindi

LibreOffice Impress में transition और animation में क्या फर्क है?

- (A) Transition slide में होता है, animation content पर
 (B) Animation slide में होता है, transition content पर
 (C) दोनों एक ही होते हैं
 (D) कोई फर्क नहीं

English

What is the difference between transition and animation in LibreOffice Impress?

- (A) Transition is on slide, animation is on content
 (B) Animation is on slide, transition is on content
 (C) Both are the same
 (D) No difference

>> Correct: (A) Transition is on slide, animation is on content

Transition slide में होता है, animation content पर

Q.17

MCQ

Hindi

ATM में Cash निकालने के बाद मिलने वाली slip किसे दर्शाती है?

- (A) RTGS Slip
 (B) Account Summary
 (C) Mini Statement
 (D) Loan Letter

English

What does the slip received after withdrawing cash from an ATM indicate?

- (A) RTGS Slip
 (B) Account Summary
 (C) Mini Statement
 (D) Loan Letter

>> Correct: (?) Mini Statement

मिनी स्टेटमेंट

Q.18

MCQ

Hindi

Linux एक Operating System है।

- (A) Closed-source
 (B) Proprietary
 (C) Open-source
 (D) Paid

English

Linux is a ???.. Operating System.

- (A) Closed-source
 (B) Proprietary
 (C) Open-source
 (D) Paid

>> Correct: (?) Open-source

ओपन-सोर्स

Q.19

MCQ

Hindi

Aadhar Enabled Payment System को short में क्या कहते हैं?

- (A) AAPS (B) AEPS
(C) APES (D) AEPC

English

What is Aadhar Enabled Payment System called in short?

- (A) AAPS (B) AEPS
(C) APES (D) AEPC

>> Correct: (B) AEPS

AEPS

Q.20

MCQ

Hindi

LibreOffice Writer में watermark लगाने का सबसे सही तरीका क्या है?

- (A) Insert > Watermark (B) Format > Page > Background
(C) Format > Watermark (D) Insert > Page Number

English

What is the correct way to apply a watermark in LibreOffice Writer?

- (A) Insert > Watermark (B) Format > Page > Background
(C) Format > Watermark (D) Insert > Page Number

>> Correct: (C) Format > Watermark

Format > Watermark

Q.21

MCQ

Hindi

Google Drive एक उदाहरण है -

- (A) Hardware (B) Offline Storage
(C) Cloud Storage (D) File Manager

English

Google Drive is an example of ?

- (A) Hardware (B) Offline Storage
(C) Cloud Storage (D) File Manager

>> Correct: (?) Cloud Storage

क्लाउड स्टोरेज

Q.22**MCQ**

Hindi

Keyboard shortcut Ctrl + Z का मतलब है:

- (A) Undo (B) Redo
(C) Zoom (D) Zip

English

Keyboard shortcut Ctrl + Z means:

- (A) Undo (B) Redo
(C) Zoom (D) Zip

>> **Correct: (?) Undo**

अनडू

Q.23**MCQ**

Hindi

LibreOffice Calc में AutoSum शॉर्टकट क्या है?

- (A) Ctrl + S (B) Alt + =
(C) Ctrl + Shift + A (D) F10

English

What is the AutoSum shortcut in LibreOffice Calc?

- (A) Ctrl + S (B) Alt + =
(C) Ctrl + Shift + A (D) F10

>> **Correct: (B) Alt + =**

Alt + =

Q.24**MCQ**

Hindi

Computer में Malware का मुख्य उद्देश्य क्या होता है?

- (A) Software अपडेट करना (B) Computer की सुरक्षा
(C) हानि पहुँचाना (D) RAM बढ़ाना

English

What is the main purpose of Malware in a computer?

- (A) To update software (B) Computer security
(C) To cause harm (D) To increase RAM

>> **Correct: (C) To cause harm**

हानि पहुँचाना

Q.25

MCQ

Hindi

एक strong password में क्या शामिल होना चाहिए?

- (A) केवल नाम और जन्मतिथि (B) Capital, small, number, symbol
(C) सिर्फ digits (D) mobile number

English

What should a strong password include?

- (A) Only name and date of birth (B) Capital, small, number, symbol
(C) Only digits (D) mobile number

>> Correct: (?) Capital, small, number, symbol

कैपिटल, स्मॉल, नंबर, सिंबल

Q.26

MCQ

Hindi

Email attachment भेजने से पहले क्या ज़रूरी होता है?

- (A) Attachment को virus scan करना (B) ZIP बनाना
(C) Read-only बनाना (D) Encrypt करना

English

What is necessary before sending an Email attachment?

- (A) To virus scan the attachment (B) To create ZIP
(C) To make Read-only (D) To Encrypt

>> Correct: (A) To virus scan the attachment

Attachment को virus scan करना

Q.27

MCQ

Hindi

LibreOffice Impress में Hyperlink जोड़ने का शॉर्टकट क्या है?

- (A) Ctrl + H (B) Ctrl + K
(C) Ctrl + L (D) Ctrl + Shift + H

English

What is the shortcut to add Hyperlink in LibreOffice Impress?

- (A) Ctrl + H (B) Ctrl + K
(C) Ctrl + L (D) Ctrl + Shift + H

>> Correct: (B) Ctrl + K

Ctrl + K

TypingWale

Hindi Typing Software

Type karo. Seekho. Exam clear karo.

India ka pehla Learn While You Type exam platform.

Government typing exams ke liye ? typing practice karo aur saath mein exam syllabus bhi cover karo. Sirf typing nahi ? poori tayyari ek jagah.

Exam Syllabus Passages

Real Exam Interface

Hindi Typing Practice

PYQ Sets

All Fonts

Free Try karo --> typingwale.com

Exam Typing Coach

Not just a software.

01

Typing Speed

Real exam interface pe practice ? exactly jaisa government typing exams mein hota hai.

02

Exam Syllabus

Har passage mein GK, Computer, Hindi syllabus ? speed ke saath knowledge.

03

All Fonts

Mangal, KrutiDev, Remington Gail, Inscript ? sab ek jagah.

04

Exam Ready

PYQ sets + exact font + real exam layout ? pehle din se ready.

Follow:



"Sirf typing nahi - poori tayyari. Ek jagah."

· TypingWale Brand Vision 2026

Q.28

MCQ

Hindi

भारत सरकार की कौन सी योजना digital साक्षरता को बढ़ावा देती है?

(A) Beti Bachao Yojana

(B) Pradhan Mantri Gramin Digital Saksharta Abhiyan

(C) Jan Dhan Yojana

(D) Swachh Bharat

English

Which scheme of the Government of India promotes digital literacy?

(A) Beti Bachao Yojana

(B) Pradhan Mantri Gramin Digital Saksharta Abhiyan

(C) Jan Dhan Yojana

(D) Swachh Bharat

>> Correct: (?) Pradhan Mantri Gramin Digital Saksharta Abhiyan

प्रधानमंत्री ग्रामीण डिजिटल साक्षरता अभियान

Q.29

MCQ

Hindi

LibreOffice Calc में chart insert करने के लिए कौन सा menu use किया जाता है?

(A) File

(B) Tools

(C) Insert

(D) View

English

Which menu is used to insert a chart in LibreOffice Calc?

(A) File

(B) Tools

(C) Insert

(D) View

>> Correct: (C) Insert

Insert

Q.30**MCQ**

Hindi

Phishing का मुख्य तरीका क्या होता है?

- (A) Email द्वारा login details चुराना (B) Software install करना
(C) Bank को call करना (D) ATM से पैसे निकालना

English

What is the main method of Phishing?

- (A) Stealing login details via Email (B) Installing Software
(C) Calling the Bank (D) Withdrawina monev from ATM

>> Correct: (A) Stealing login details via Email

Email द्वारा login details चुराना

Q.31**MCQ**

Hindi

Windows OS में file का extension .ods है, तो वो file किससे जुड़ी है?

- (A) Writer Document (B) Word Document
(C) Calc Spreadsheet (D) Impress Presentation

English

In Windows OS, if a file has the extension .ods, what is that file associated with?

- (A) Writer Document (B) Word Document
(C) Calc Spreadsheet (D) Impress Presentation

>> Correct: (?) Calc Spreadsheet

कैल्क स्प्रेडशीट

Q.32**MCQ**

Hindi

QR Code का पूरा नाम क्या है?

- (A) Quick Result Code (B) Quick Report Code
(C) Quick Response Code (D) Quick Return Code

English

What is the full form of QR Code?

- (A) Quick Result Code (B) Quick Report Code
(C) Quick Response Code (D) Quick Return Code

>> Correct: (?) Quick Response Code

क्विक रिस्पॉस कोड

Q.33

MCQ

Hindi

LibreOffice Writer में 'Word Count' किस menu से access होता है?

- (A) Tools (B) File
(C) Edit (D) Insert

English

From which menu is 'Word Count' accessed in LibreOffice Writer?

- (A) Tools (B) File
(C) Edit (D) Insert

>> Correct: (?) Tools

टूल्स

Q.34

MCQ

Hindi

NIC का full form क्या है?

- (A) National Information Centre (B) National Informatics Centre
(C) National Indian Centre (D) National Innovation Council

English

What is the full form of NIC?

- (A) National Information Centre (B) National Informatics Centre
(C) National Indian Centre (D) National Innovation Council

>> Correct: (?) National Informatics Centre

नेशनल इनफॉरमेटिक्स सेंटर

Q.35**MCQ**

Hindi

Microsoft Windows में Recycle Bin का उपयोग क्या है?

- (A) Deleted files को permanently हटाना (B) Deleted files को temporarily रखना
(C) Files को copy करना (D) Computer को restart करना

English

What is the use of Recycle Bin in Microsoft Windows?

- (A) To permanently delete files (B) To temporarily store deleted files
(C) To copy files (D) To restart the computer

>> **Correct: (B) To temporarily store deleted files**

Deleted files को temporarily रखना

Q.36**MCQ**

Hindi

LibreOffice में extension .odt किसका होता है?

- (A) Text File (B) Writer Document
(C) Spreadsheet (D) Presentation

English

The extension .odt in LibreOffice belongs to what?

- (A) Text File (B) Writer Document
(C) Spreadsheet (D) Presentation

>> **Correct: (?) Writer Document**

राइटर डॉक्यूमेंट

Q.37**MCQ**

Hindi

एक phishing email की पहचान कैसे करें?

- (A) Grammatically correct (B) Official looking but suspicious link
(C) Government domain से आया हो (D) Friendly tone

English

How to identify a phishing email?

- (A) Grammatically correct (B) Official looking but suspicious link

>> **Correct: (B) Official looking but suspicious link**

Official looking but suspicious link

Q.38**MCQ**

Hindi

Digital Signature क्या है?

- (A) Manual Signature का scan (B) Email में इस्तेमाल होने वाला image
(C) Document का electronic verification (D) Pan Card पर sign

English

What is Digital Signature?

- (A) Scan of Manual Signature (B) Image used in Email
(C) Electronic verification of a document (D) Sign on Pan Card

>> **Correct: (C) Electronic verification of a document**

Document का electronic verification

Q.39**MCQ**

Hindi

LibreOffice Calc में Cell में formula शुरू करने के लिए कौन सा symbol जरूरी होता है?

- (A) = (B) :
(C) + (D) #

English

Which symbol is necessary to start a formula in a cell in LibreOffice Calc?

- (A) = (B) :
(C) + (D) #

>> **Correct: (A) =**

=

Q.40**MCQ**

Hindi

Computer में CTRL + P किसके लिए प्रयोग होता है?

- (A) Print (B) Paste
(C) Power Off (D) Program Open

English

For what is CTRL + P used in Computer?

- (A) Print (B) Paste
(C) Power Off (D) Program Open

>> **Correct: (?) Print**

प्रिंट

TypingWale

Hindi Typing Software

Type karo. Seekho. Exam clear karo.

India ka pehla Learn While You Type exam platform.

Government typing exams ke liye ? typing practice karo aur saath mein exam syllabus bhi cover karo. Sirf typing nahi ? पूरी तैयारी एक जगह.

Exam Syllabus Passages

Real Exam Interface

Hindi Typing Practice

PYQ Sets

All Fonts

Free Try karo --> typingwale.com

Exam Typing Coach

Not just a software.

01

Typing Speed

Real exam interface pe practice ? exactly jaisa government typing exams mein hota hai.

02

Exam Syllabus

Har passage mein GK, Computer, Hindi syllabus ? speed ke saath knowledge.

03

All Fonts

Mangal, KrutiDev, Remington Gail, Inscript ? sab ek jagah.

04

Exam Ready

PYQ sets + exact font + real exam layout ? pehle din se ready.

Follow:



"Sirf typing nahi - पूरी तैयारी. एक जगह."

· TypingWale Brand Vision 2026

■ Important Notice

NIELIT (National Institute of Electronics and Information Technology) does NOT release official old CCC question papers to the public. NIELIT has never officially published any previous year CCC exam papers.

This question paper has been compiled from memory by students who appeared in the exam, and collected from various internet sources and student communities. It is NOT an official NIELIT document.

■ Source & Accuracy

- ? Questions are recalled by exam candidates ? exact wording may differ from actual exam.
- ? Some questions may be missing, reordered, or paraphrased.
- ? Answer keys are based on community consensus ? not official NIELIT keys.
- ? We cannot guarantee 100% accuracy of questions or answers.

■ Purpose of this Document

This paper is shared purely for practice and preparation purposes. It helps students understand the exam pattern, difficulty level, and types of questions asked. It should NOT be treated as an official paper or a guaranteed prediction of future exam questions.

■ Recommended Usage

- ? Use this paper to understand CCC exam pattern and question style.
- ? Practice with free mock tests at cccwale.com for better results.
- ? Always refer to official NIELIT syllabus for exam preparation.
- ? For more free CCC PYQ papers, visit cccwale.com/ccc-previous-year-papers/

For more free CCC papers, mock tests and notes ? visit cccwale.com

cccwale.com ·